



PEMBROKE COLLEGE, OXFORD

College Lectureship (Sabbatical Cover) in Management

Further Particulars

Subject	<p>Management: College Lectureship (Sabbatical Cover)</p> <p>This is a part-time fixed term post, to cover the college teaching of Dr Eamonn Molloy, who is on sabbatical in Michaelmas Term.</p>
College fellows	Professor Owen Darbshire
Period of appointment	One term (four months) from October 2023 to January 2024
Duties	<p>You will be required to teach:</p> <p>General Management – first year course (for details, see the advertisement)</p> <p>You will be required to provide teaching for an average of four hours' contact time per week during the eight weeks of term. Most of this will be in the form of paired tutorials; the vast majority of our teaching is in small groups (usually tutorials of two students and classes of around six).</p> <p>You will also be expected to set and mark weekly work, set and mark college exams (collections) in January, and participate in arranging teaching. It would be desirable for you to be able to contribute to undergraduate admissions in November and December, including the interviews.</p> <p>More detailed duties are as follows:</p> <ul style="list-style-type: none">• Organising and delivering the teaching of Pembroke College undergraduates in the relevant subjects• Setting and marking Collections (internal College exams) to a deadline in 2nd week of term.• Writing end of term reports on the performance of your undergraduates using the web-based system, TMS.• Liaising as required with other Fellows and Lecturers in the subject, as regards the teaching of your undergraduates and with other College staff about addressing any pastoral problems which may arise amongst your students.• Participating in termly student review meetings and attending the Master's Academic Review for undergraduates in your subject.• Participating in the annual undergraduate admissions exercise.• Taking part in access activities in your subject area.

	<ul style="list-style-type: none"> • Attending College events for undergraduates and graduates and entertaining the students in your subject as organised within that subject
Salary	The salary for the teaching will be in the range of £3,307-£3,705 for this term's work, depending on experience and qualifications.
Other benefits	<ul style="list-style-type: none"> • An entitlement to take a number of lunches or dinners in college per week • Membership of USS pension scheme • A teaching allowance of £75 • Use of a teaching room in Pembroke
Selection criteria	<ul style="list-style-type: none"> • In possession of, or studying towards, a doctoral degree in Management. • Relevant teaching experience and ability to teach the paper listed above (to be set out in your covering letter). • Willing and able to undertake the administrative and pastoral duties set out above
How to apply	Please submit an electronic copy of your CV and covering letter to the Academic Office (academichr@pmb.ox.ac.uk) by 26 th July 2023. Please also send us the names and contact details of two referees who may be contacted if you are invited to interview. The interviews are planned to be held in the week commencing 4 th August 2023
About Pembroke College	<p>Pembroke College was founded in 1624 and occupies attractive buildings in central Oxford. Pembroke College is committed to maintaining a vibrant scholarly community combining excellence in teaching and internationally recognised research. The college has a warm and welcoming atmosphere and is home to a dynamic group of early career academics across the disciplines. The Master is The Rt Hon Sir Ernest Ryder, formerly Senior President of Tribunals and a Lord Justice of Appeal,</p> <p>Pembroke has a strong tradition in Management, with the largest cohort of Economics and Management undergraduates in Oxford, together with graduates on the MBA, EMBA and MPM degrees, and associate members from two PG Diplomas run by the Business School. Professor Owen Darbishire and Dr Eamonn Molloy are our two tutorial fellows in Management, and teach on the first year General Management programme.</p> <p>The College has an undergraduate body of about 370, around 220 graduates, and 30 Visiting Students from Universities in the USA, China and Hong Kong. You may be asked to teach one or more of our outstanding Visiting Students, including exchange students from Siena.</p>
Right to work	Appointment to this post is dependent on the candidate demonstrating that they have the right to work in the UK. At all times your employment is subject to the provision of original documentation to establish your right to work and remain in the UK, which the College requires in order to comply with its duties under the Immigration, Asylum and Nationality Act 2006. It will remain your responsibility to ensure that you are able to produce such documentation as and when requested

from you.

This role will not attract sufficient points to obtain a sponsored visa under the points based immigration system, however applications are welcome from candidates who do not currently have the right to work in the UK, but who would be eligible to obtain a visa via another route.